

TIMELINE AND WRITING GUIDELINES for Mineral Law Newsletter Reporters

2016 Version

Deadlines	Procedure	Notes
<ul style="list-style-type: none"> • February 1 • May 1 • August 1 • November 1 	<ul style="list-style-type: none"> • All reports come to RMMLF at mmacdonnell@rmmlf.org. • At the same time you send your report to RMMLF: <ul style="list-style-type: none"> ○ <u>Mining Reports</u>: Submit reports to Mark Squillace at mark.squillace@colorado.edu. ○ <u>Oil & Gas Reports</u>: Submit reports to John Lowe at jlowe@mail.smu.edu. 	<ul style="list-style-type: none"> • If you have questions, contact Margo MacDonnell, RMMLF Publications Director, at mmacdonnell@rmmlf.org.

General Guidelines	Procedure	Notes/Examples
Newsletter Style	<ul style="list-style-type: none"> • Your audience consists mainly of practitioners. Please discuss the significance and practical impact of cases, legislation, and administrative developments. • Significant court decisions not yet published are acceptable. 	<ul style="list-style-type: none"> • Example: “The court’s opinion is not illogical or unprecedented but is nevertheless disturbing for the following reasons....” • See “Cases: Parallel Cites and Electronic Cites” below to cite unreported cases.
General Format	<ul style="list-style-type: none"> • Title your report with name of state/reporting category and your name. • Create headings and subheadings as needed for each section of your report. 	<ul style="list-style-type: none"> • Congress/Federal Agencies (Robert C. Mathes, Reporter) • Court Affirms ROD for Pinedale Anticline
Involvement in the Issue Being Reported	<ul style="list-style-type: none"> • Let RMMLF know by adding a note to the end of the report. 	<ul style="list-style-type: none"> • Editor’s Note: The authors of this report serve as counsel for Kennecott Eagle Minerals Company.
Avoiding Plagiarism	<ul style="list-style-type: none"> • Credit your sources. • Enclose direct quotes in quotation marks. • If rephrasing another’s ideas or words, use <i>significantly different</i> language, and still credit the source. 	<ul style="list-style-type: none"> • The court stated that “[t]he fractures, not the material, are the finished product sought by taxpayer.” <i>Noble Energy, Inc. v. Colo. Dep’t of Revenue</i>, 232 P.3d 293, 298 (Colo. Ct. App. 2010). • This section provides several examples, including injection into a properly permitted disposal well.... Colo. Rev. Stat. § 37-90-137(7)(b).
Sources Not Readily Available	<ul style="list-style-type: none"> • Provide with your report an electronic copy of sources not yet published or that will not be published. • Provide website addresses for sources. 	<ul style="list-style-type: none"> • Website addresses are very helpful if the source is only published online, or if the source is not easily found by a reader unfamiliar with the issue. • When in doubt, provide RMMLF with a copy of the source.

Citation Guidelines	Procedure	Notes/Examples
How to Cite Sources	<ul style="list-style-type: none"> Follow <i>The Bluebook, A Uniform System of Citation</i> (Columbia Law Review Ass’n et al. eds., 19th ed. 2010) (BB). Embed the citation within text; do not use footnotes or endnotes. 	<ul style="list-style-type: none"> In <i>Board of County Commissioners v. ExxonMobil Oil Corp.</i>, 192 P.3d 582 (Colo. App. 2008), the court held that....
Cases: Parallel Cites and Electronic Cites	<ul style="list-style-type: none"> Follow BB rule 10.3.1. Include a public domain cite if available. If the regional reporter is cited, do not include the state reporter cite (unless the state requires it). Pinpoint page number should be to the paragraph of the decision for public domain cites and to the regional reporter page for non-public domain cites. 	<ul style="list-style-type: none"> <i>Walker v. United States</i>, 2007-NMSC-038, 142 N.M. 786, 162 P.3d 882. <i>Walker</i>, 2007-NMSC-038, ¶ 15. <i>Id.</i> ¶ 15. <i>V Bar Ranch LLC v. Cotten</i>, 233 P.3d 1200 (Colo. 2010). <i>V Bar Ranch</i>, 233 P.3d at 1204. <i>Id.</i> at 1205.
	<ul style="list-style-type: none"> Indicate if the case will not be published in a reporter (not to be confused with a case that <i>has not yet</i> been reported, but is presently available online). 	<ul style="list-style-type: none"> <i>In re Cozzi</i>, No. A10-876, 2011 WL 9175 (Minn. Ct. App. Jan. 4, 2011) (unreported).
	<ul style="list-style-type: none"> Use Westlaw for electronic cites. Use short form of Westlaw cite if there is an intervening citation, otherwise use “<i>Id.</i>” 	<ul style="list-style-type: none"> <i>In re Cozzi</i>, No. A10-876, 2011 WL 9175 (Minn. Ct. App. Jan. 4, 2011) (unreported). 2011 WL 9175, at *2. <i>Id.</i> at *3.
Federal and State Statutes, Regulations, Session Laws, and Bills	<ul style="list-style-type: none"> Refer to BB Table 1 for statute and regulation abbreviations. Omit dates at the end of statutes and regulations. Use en dash for a range of numbers. If en dash would be confusing, substitute the word “to.” 	<ul style="list-style-type: none"> Iowa Code §§ 38.5.105–.107. Colo. Rev. Stat. §§ 38-5-105 to -107. 43 C.F.R. § 3400.1(b).
	<ul style="list-style-type: none"> For newly enacted legislation, cite the name of federal or state act, then cite to corresponding statutes or regulations if codified. 	<ul style="list-style-type: none"> The Oil and Gas Owners’ Lien Act of 2010 (codified as Okla. Stat. tit. 52, §§ 549.1–.12). H.B. 09-1174, ch. 69, 2009 Colo. Sess. Laws 237-38 (to be codified at Colo. Rev. Stat. § 37-92-305(8)(b)).
	<ul style="list-style-type: none"> Cite to the Federal Register for pending regulations, final regulations not yet codified, and agency actions. 	<ul style="list-style-type: none"> 75 Fed. Reg. 64,655, 64,656 (Oct. 20, 2010).
	<ul style="list-style-type: none"> If bill has not been enacted, cite to bill number (and name if applicable). 	<ul style="list-style-type: none"> In H.B. 10-860, the Colorado legislature adopted a provision....
	<ul style="list-style-type: none"> For session laws, cite to public law number. 	<ul style="list-style-type: none"> Northern California Coastal Wild Heritage Wilderness Act, Pub. L. No. 109-362, 120 Stat. 2064 (2006).
Name of Parties	<ul style="list-style-type: none"> Use full name the first time a party is mentioned in a report, then use last name only. Use full name of companies or organizations, place shortened name in parentheses, and then use shortened name only. 	<ul style="list-style-type: none"> Charles Carden had the opportunity to purchase 53,000 fee mineral acres. Carden brought William Allred into the deal.... ExxonMobil Oil Corporation (ExxonMobil) was involved in many operations. When ExxonMobil prepared to....
Referencing an Earlier Newsletter	<ul style="list-style-type: none"> Cite to volume, number, and year. Italicize <i>Newsletter</i>. 	<ul style="list-style-type: none"> In Vol. XXVI, No. 2 (2009) of this <i>Newsletter</i>,...